



SUPPORT PERSONNEL NOTICE OF VACANCIES

February 12, 2018

**Edmond Public Schools Administration Center
1001 West Danforth, Edmond, OK 73003
Telephone: (405) 340-2800 Fax: (405) 340-2835**

Listed below are the current vacancies for non-certified staff positions in the Edmond Public School District. Interested candidates should go on line to apply at edmondschools.net. Vacancies shall be posted at each site five (5) days prior to the application deadline. All appointments to district positions are subject to negotiated transfer agreements.

Vacancies are posted in the following order:

JOB TITLE: School Site. (Date of Posting/Origin). Beginning Date. Hours per day. Length/Type of Contract.

Grade/Salary Range. Special Considerations. Application Deadline. All positions are posted until filled.

Salary Range is posted from step 0 to 15. **Salary placement is dependent upon previous like experience.**

Current support employees who transfer positions, maintain their current step.

SPECIAL SERVICES CENTER VACANCIES

LICENSED PRACTICAL NURSE: Santa Fe High School (01-29-18 Replacement Position) Begins 02-05-18. 8 hours per day, 174 Days. Temporary/Duration of Need Contract. District Scale; \$16.84-20.32 an hour. Application Deadline 02-02-18 or until filled. **5987**

PROFESSIONAL NON-BARGAINING VACANCIES

DISTRICT SAFETY COORDINATOR: Edmond Public Schools Administration Center. (02-06-18 Replacement Position.) Begins 03-26-18. 8 hrs/day, 240 Days Temporary/Duration of Need Contract. Professional Non-Bargaining Salary Schedule. Application deadline 02-23-18 or until filled. **6003**

OCCUPATIONAL THERAPIST: Special Services. (02-01-18 Replacement Position.) Begins 8-13-18. 7 hrs/day, 181 Days Temporary/Duration of Need Contract. Professional Non-Bargaining Salary Schedule. Application deadline 02-07-18 or until filled. **5997**

OCCUPATIONAL THERAPIST: Special Services. (8-23-17 New Position.) Begins 8-24-17. 7 hrs/day, 181 Days Temporary/Duration of Need Contract. Professional Non-Bargaining Salary Schedule. Application deadline 8-24-17 or until filled. **5730**

SECRETARY/ TEACHER ASSISTANT/ MEDIA ASSISTANT VACANCIES

TEACHER ASSISTANT II: Orvis Risner Elementary School. (02-12-18 Replacement Position). Begins 02-20-18. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$10.35-\$13.51 an hour. Application deadline 02-16-18 or until filled. **6012**

ELEMENTARY FINANCIAL SECRETARY: Clegern Elementary. (02-06-18 Replacement Position) Begins 2-13-18. 7.5 hours per day, 195 Days. Temporary/Duration of Need Contract. Grade 40; \$11.23-\$14.36 an hour. Application Deadline 02-12-18 or until filled. **6004**

ELEMENTARY FINANCIAL SECRETARY: Russell Dougherty Elementary. (02-05-18 Replacement Position) Begins 2-19-18. 7.5 hours per day, 195 Days. Temporary/Duration of Need Contract. Grade 40; \$11.23-\$14.36 an hour. Application Deadline 02-09-18 or until filled. **6001**

TEACHER ASSISTANT II: Central Middle School. (02-01-18 Replacement Position). Begins 02-12-18. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$10.35-\$13.51 an hour. Application deadline 02-07-18 or until filled. **5999**

TEACHER ASSISTANT II: Will Rogers Elementary School. (01-29-17 New Position). Begins 02-05-18. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$10.35-\$13.51 an hour. Application deadline 02-02-18 or until filled. **5988**

ELEMENTARY FINANCIAL SECRETARY: Washington Irving Elementary. (01-19-18 Replacement Position) Begins August 2018. 7.5 hours per day, 195 Days. Temporary/Duration of Need Contract. Grade 40, \$11.23-\$14.36 an hour. Application Deadline 01-25-18 or until filled. **5971**

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AUDITORIUM TECH: Edmond Memorial High School (01-08-18 Replacement Position) Begins 01-25-18. 7 hours per day, 174 Days. Temporary/Duration of Need Contract. Grade 40; \$11.23-\$14.36 an hour. Application Deadline 01-12-18 or until filled.**5945**

TEACHER ASSISTANT II: Genesis Project (01-02-18 Replacement Position) Begins 01-09-18. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$10.35 - \$13.51 an hour. Application Deadline 01-08-18 or until filled.**5931**

BEFORE/AFTER CARE AND LUNCH/RECESS MONITOR VACANCIES

LUNCH/RECESS MONITOR: Frontier Elementary School. (01-30-18 Replacement Position). Begins 02-06-18. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$10.93- \$13.06 an hour. Application Deadline 02-05-18 or until filled.**5990**

BEFORE/AFTER CARE TAI: Frontier Elementary School. (01-24-18 New Position). Begins 01-24-18. 1-4 hours per day, 173 days Temporary/Duration of Need Contract. Grade 10; \$9.71- \$12.64 an hour. Application Deadline 01-23-18 or until filled. **5967**

LUNCH/RECESS MONITOR: Ida Freeman Elementary School. (01-08-18 Replacement Position). Begins 01-16-18. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$10.93- \$13.06 an hour. Application Deadline 01-12-18 or until filled.**5944**

LUNCH/RECESS MONITOR: Russell Dougherty Elementary School. (10-11-17 Replacement Position). Begins 10-24-17. 1.50 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$10.93- \$13.06 an hour. Application Deadline 10-17-17 or until filled.**5819**

LUNCH/RECESS MONITOR: Russell Dougherty Elementary School. (09-21-17 Replacement Position). Begins 10-02-17. 1.50 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$10.93- \$13.06 an hour. Application Deadline 09-22-17 or until filled.**5793**

CUSTODIAL VACANCIES

Please contact the Custodial Department for information. 612 W. Campbell St, Edmond, OK 73034 (405) 340-2220

ASST. HEAD CUSTODIAN: Frontier Elementary. (02-02-18 Replacement Position). Begins 02-09-18. 8hrs/day 3:00pm-11:30pm, 245 days Temporary/Duration of Need Contract. Grade 20:\$9.81– \$12.69 an hour. Application Deadline 02-08-18 or until filled.**6000**

ASST. HEAD CUSTODIAN: Charles Haskell Elementary. (12-19-17 Replacement Position). Begins 01-05-18. 8hrs/day 3:00pm-11:30pm, 245 days Temporary/Duration of Need Contract. Grade 20:\$9.81– \$12.69 an hour. Application Deadline 01-04-18 or until filled. **5927**

CHILD NUTRITION

Please contact the Child Nutrition Department for information. 125 N. State St, Edmond, OK 73003, (405) 340-2889

P/T CAFETERIA WORKER/GENERAL HELP: Washington Irving Elementary School. (02-01-18 Replacement Position). Begins 02-08-17. 3hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 02-07-18 or until filled.**5996**

CAFETERIA WORKER/GENERAL HELP: Santa Fe High School. (01-31-18 Replacement Position). Begins 02-12-18. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 02-06-18 or until filled. **5995**

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CAFETERIA WORKER/TRAVEL HELP: Child Nutrition Department. (01-31-18 Replacement Position). Begins 02-07-18. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 02-06-18 or until filled.**5994**

CAFETERIA WORKER/GENERAL HELP: Memorial High School. (01-31-18 Replacement Position). Begins 02-07-18. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 02-06-18 or until filled.**5992**

CAFETERIA WORKER/GENERAL HELP: Santa Fe High School. (01-25-18 Replacement Position). Begins 03-05-18. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 01-31-18 or until filled. **5976**

CAFETERIA WORKER/GENERAL HELP: Cimarron Middle School. (01-17-18 Replacement Position). Begins 1-24-18. 4hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 01-23-18 or until filled. **5968**

CAFETERIA WORKER/GENERAL HELP: Will Rogers Elementary. (01-09-18 Replacement Position). Begins 1-17-18. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 01-16-18 or until filled. **5824**

CAFETERIA WORKER/TRAVEL HELP: Child Nutrition Department. (12-07-17 Replacement Position). Begins 12-14-17. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$9.56 – \$11.88 an hour. Application Deadline 12-13-17 or until filled.**5914**

TRANSPORTATION

Please contact the Transportation Department for information. 601 W Campbell Street, Edmond, 73003 (405) 340-2962

TRANSPORTATION DISPATCHER: Transportation Department. (02-05-18 Replacement Position). Begins 02-05-17. 7.5 hrs/day, 240 day Temporary/Duration of Need Contract. Grade 40: \$12.91 – \$16.27 an hour. Application Deadline 02-09-18 or until filled.**6002**

BUS DRIVER: Transportation Department. (01-30-18 Replacement Position). Begins 02-06-18. 6.00 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 02-05-18 or until filled.**5991**

BUS DRIVER: Transportation Department. (01-29-18 Replacement Position). Begins 02-05-18. 6.00 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 02-06-18 or until filled.**5989**

BUS DRIVER: Transportation Department. (01-10-18 Replacement Position). Begins 01-17-18. 6.25 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 01-16-18 or until filled. **5948**

BUS MONITOR: Transportation Department. (01-08-18 Replacement Position). Begins 01-16-18. 7.50 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 10: \$9.59 - \$12.44 an hour. Application Deadline 01-12-18 or until filled. **5937**

BUS DRIVER: Transportation Department. (01-05-18 Replacement Position). Begins 01-12-18. 6.25 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 01-11-18 or until filled. **5935**

BUS DRIVER: Transportation Department. (01-05-18 Replacement Position). Begins 01-12-18. 6.25 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 01-11-18 or until filled. **5934**

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BUS DRIVER: Transportation Department. (11-16-17 Replacement Position). Begins 11-27-17. 6.25 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 11-22-17 or until filled. **5863**

BUS DRIVER: Transportation Department. (11-16-17 Replacement Position). Begins 11-27-17. 6.25 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 11-22-17 or until filled. **5862**

BUS DRIVER: Transportation Department. (10-31-17 Replacement Position). Begins 11-06-17. 6.25 hrs/day, 178 day Temporary/Duration of Need Contract. Grade 30: \$12.60 – \$15.79 an hour. Application Deadline 11-05-17 or until filled. **5834**

BUS DRIVER - SUBSTITUTE: Transportation Department. (08-11-17 Replacement Position). Begins 08-18-17. 6.00 hrs/day, Substitute Contract. \$12.60 an hour. Application Deadline 05-23-18 or until filled. **5683**

BUS MONITOR - SUBSTITUTE: Transportation Department. (08-11-17 Replacement Position). Begins 08-18-17. 6.00 hrs/day, Substitute Contract. \$8.93 an hour. Application Deadline 05-23-18 or until filled. **5684**

MAINTENANCE

Please contact the Maintenance Department for information. 200 N. Kelly, Edmond, 73034 (405)340-2263.

HVAC REPAIR/PREVENTATIVE MAINTENANCE CONTRACTOR: Maintenance Department. (07-24-17 New Position). Begins 8-01-17. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 70: \$16.75 – \$20.48 an hour. Application Deadline 07-28-17 or until filled. **5569**

ELECTRICIAN CONTRACTOR: Maintenance Department. (08-04-16 Replacement Position). Begins 9-01-16. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 70: \$16.75 – \$20.48 an hour. Application Deadline 08-05-16 or until filled. **4658**

EXTENDED SCHOOL YEAR/SUMMER SCHOOL

ESY: Washington Irving Elementary & Santa Fe High School

ESY TEACHER ASSISTANT II: 22 Positions, Washington Irving Elementary School. (02-08-18 Temporary Positions). 7 hrs/day, 3 days/week, 06-04-18 to 7-19-18. Extended School Year/Summer School contract. Contact Sila Davis at 726-3108. Application Deadline 03-02-18 or until filled. **6011**

ESY TEACHER ASSISTANT II: 20 Positions, Santa Fe High School. (02-08-18 Temporary Positions). 7 hrs/day, 3 days/week, 06-04-18 to 7-19-18. Extended School Year/Summer School contract. Contact Sila Davis at 726-3108. Application Deadline 03-02-18 or until filled. **6010**

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