

## **Digital Conversion Responsible Use Agreement for Parents/Guardians in Edmond Public Schools**

I acknowledge that I have reviewed the [Edmond Digital Conversion Guidebook](#), which details the Digital Conversion objectives, implementation policies, and Chromebook care information. I further understand that Edmond Public Schools will NOT issue a device to a student until his or her parent or guardian has signed this agreement.

### **I understand that my student is expected to:**

- Take reasonable steps to ensure the Chromebook is not damaged or stolen.
- Keep the Chromebook in the case supplied by the district **at all times**.
- Leave all EPS labeling in place and in its original condition.
- Do not add your own stickers or markings.
- Bring the Chromebook to school fully-charged every day.
- Use the Chromebook at school and at home **for educational purposes only**.
- Be a responsible digital citizen, following the “Digital Citizenship Tips” in the [Guidebook](#) (page 3).
- Adhere to all technology board policies as specified in Policy [#5720](#) and [#4301](#)

### **I understand that I am expected to:**

- Ensure my student meets the expectations of the Edmond Digital Conversion as outlined in the Guidebook.
- Supervise and monitor my student’s use of the Chromebook away from school.
- Pay the cost of repairing or replacing the Chromebook if the device becomes damaged, lost, or stolen, or if the student leaves Edmond Public Schools without returning the Chromebook.
  - I understand this cost may be mitigated if I choose to participate in the [EPS Student Technology Protection Plan](#).

**\*\* Lost or stolen devices will be un-usable outside of the EPS network\*\***

### **Signatures:**

<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Parent Name</b>	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Signature</b>	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Date</b>
<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Student Name</b>	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Signature</b>	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> <b>Date</b>