



## Edmond Public Schools

Dear Parent or Guardian:

Our school receives federal funds for Title I, Part A programs. Throughout the school year, we will be providing you with important information about this law and your child's education. This letter lets you know about your right to request information about the qualifications of the classroom staff working with your child.

You have the right to request information regarding the professional qualifications of your child's classroom teachers(s). If you request this information, the district or school will provide you with answers to the following questions as soon as possible:

Has your child's teacher met state licensing requirements for the grade level and subject in which the teacher is providing instruction?

What are the college degree majors and the fields of discipline for any graduate degrees or certificates the teacher holds?

If teaching under emergency status:

Is the teacher working under an emergency status for which state licensing requirements have been waived?

If you would like to request this information, please contact the principal at your child's school.

If at any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, you will be notified by the school of this information.

Should you have any other questions regarding your child's education, please don't hesitate to call me at the number below.

Sincerely,

Andrea Wheeler  
Educational Services Coordinator  
405-340-2919