

TUTORING/PRIVATE LESSONS

The Board of Education does not promote or provide private tutoring or private lessons for its students by faculty members. If faculty members, contractors or clinicians provide these services (collectively referred to as Additional Instruction), the following procedures shall be followed:

1. Faculty members may not provide Additional Instruction for pay during any part of their regular employment hours.
2. Faculty members may not receive a fee for Additional Instruction when the student is enrolled in that faculty member's class.
3. Only students of the Edmond Public Schools may use school facilities or equipment to receive Additional Instruction.
4. It shall be the responsibility of the parent/guardian and faculty member to mutually agree upon a fee and place for Additional Instruction.
5. Only certified employees of the District and District approved contractors and clinicians may use school facilities for instrumental music Additional Instruction. No charge will be made for the use of the facility, but such use may not disrupt regular school activities.

Administrative Regulations Policy #2770

1. Faculty members providing additional instruction after hours will inform their site administration as to their schedule of Additional Instruction.
2. Contractors providing individual or group music instruction to students during the course of the school day must be approved by the site administration and must be registered with the district business office as a contract vendor.
3. Contractors and clinicians who provide regular and scheduled instruction will be required to submit to a district felony records check at the contractor or clinician's expense.
4. At no time will students be pulled from another class to engage in instrumental music Additional Instruction with a contractor or clinician.
5. Students who request instrumental music Additional Instruction will not be denied instruction from a contractor or clinician due to a financial hardship or inability to pay.

6. At no time will lack of participation in instrumental music Additional Instruction with faculty, contractors or clinicians deny a student the opportunity to participate in any district activity or contest either as individual or as part of a group.
7. Parents/guardians, appropriate faculty and site administration will all approve and execute an agreement as to the terms and scope of instruction the instrumental music Additional Instruction contractor would be required to perform. Terms and scope of the agreement will include but not be limited to compensation, length of instructional time, days, amount and type of instruction that would be provided by district contractors.
8. Additional Music Enrichment contractors and clinicians will only be paid from school activity or booster club funds.
9. Except for occasional instructor approved small and large group practices, individual lessons shall end at 6:00 pm.

Adopted: 09-02-97

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