

GRADUATION REQUIREMENTS

To graduate from Edmond Public High Schools, a student must earn a total of twenty-four (24) units and demonstrate mastery of the state academic content standards described in “B” below.

A. Diplomas

A student has earned a diploma when he/she has completed all the requirements for graduation from high school as prescribed by the State Department of Education, the North Central Association of Colleges and Secondary Schools, and the Edmond Board of Education. All graduating seniors are expected to attend commencement exercises.

B. Units /Mastery Requirements

The requirement for graduation is twenty-four (24) units of transcribed credit. In addition students must demonstrate mastery of the state academic content standards in the following subject areas in order to graduate from a public high school with a standard diploma.

1. Algebra I
2. English II, and
3. Two of the following five:
 - a. Algebra II
 - b. Biology I
 - c. English III
 - d. Geometry, and
 - e. United States History

Students with twenty-three (23) units of credit and/or who have demonstrated mastery of at least three of the required state academic content standards may participate in senior activities and the graduation ceremony, but will not receive a diploma until all requirements for graduation are satisfied. Students who need more than one (1) unit for graduation and/or have failed to demonstrate mastery of at least three of the required state academic content standards will not be permitted to participate in commencement exercises.

C. A Unit

Classes meeting a minimum of fifty (50) minutes, five (5) times per week for thirty-six (36) weeks carry one (1) unit of credit. “Sets of competencies” means those skills and competencies that are specified in the state academic content standards and other skills and competencies adopted by the Board.

D. Repeated Courses

Should a student elect to repeat a class, both grades will be recorded and figured in the official grade point average. The repeated course will count toward the twenty-four (24) required units only if the student received a failing grade in the original attempt.

E. Class Changes

Changes may be made after school is in progress at the discretion of the principal or his/her designated representative to correct placement or improve teacher-pupil loads. No pupil may drop a subject at any time without the approval of his/her parent and the principal or a designated representative.

F. Graduation Requirements

1. To graduate from high school, a student must have earned a total of twenty-four (24) units including arts competencies and demonstrate mastery of the state academic standards as stated in "B" above. Students will be enrolled in the College Preparatory Curriculum unless a parent signs a waiver to "opt" his/her student out of the curriculum. If a parent signs a waiver, the student will then be enrolled in the Minimum Graduation Curriculum.
2. All courses taken for high school credit will be included on the student transcript. Only those courses taken in grades 9-12 will be included when calculating the high school Grade Point Average and for determining valedictorians and salutatorians.
3. Dual GPA for all courses taken during grades 9-12 will be calculated and printed on the student's transcript. Both the un-weighted GPA on a 4.0 scale and the weighted GPA on a 5.0 scale for Advanced Placement courses (A=5.0 B=4.0 C=3.0 D=1.0 F=0.0) will be recorded on the transcript.
4. Senior students who have moved from out of state or from another school in Oklahoma and have become legal residents of a local school district may complete the number of graduation units required from their previous school.
5. At least two (2) units of the last three (3) units completed for graduation will be completed in attendance at one of the Edmond Public Schools' high schools (including concurrent enrollment) or in attendance in a District sponsored alternative program for the student to receive a diploma.
6. The Board of Education has the authority to establish local requirements for graduation above those of the State Board of Education.
7. The principal has the authority to resolve individual and/or hardship cases.

8. Specific course requirements depend on whether the student enrolls in the College Preparatory Curriculum (the default curriculum) or the Minimum Graduation Curriculum (requires a signed parental waiver to opt the student out of the College Preparatory Curriculum). The course requirements may also differ for graduating classes (student cohort groups) due to changes in Board of Education Policy or Oklahoma State Law. The specific course requirements for graduating classes are listed at the end of this policy.

G. Individualized Education Programs For Students With Disabilities

Local individualized education program teams may, for individual students, use a modified set of competencies, minimal competencies for high school graduation, and requirements permitting credit for career education and supervised work experience. This allows for a realistic educational program which helps youth with disabilities to make the transition from school to the world of work with a maximum chance for success as self-supporting citizens.

H. Grade Classification Requirements

The following criteria will be used in determining the classification of students by grade at the beginning of the fall semester.

1. Seventeen (17) units to be classified as a senior
2. Eleven (11) units to be classified as a junior
3. Five (5) units to be classified as a sophomore

I. Proficiency Based Promotion

1. Proficiency Based Promotion is a system which awards credit for students in the required curriculum areas, i.e., social studies, language arts, languages, mathematics, and science (grades K-12); the arts grades K-8; and humanities, health, and physical education (grades 9-12) through an assessment process. All students in grades K-12 are eligible for Proficiency Based Promotion if they perform at the 90% level on designated assessments. Secondary students may advance one (1) or more levels in the core curriculum areas in a sequential manner.
2. In compliance with Oklahoma law, if students demonstrate proficiency for 9-12 curriculum areas, appropriate notation and a letter grade of "A" will be entered on the high school transcript. Credit earned will count toward meeting the requirements for graduation. Units earned through proficiency assessment will be transferable with students among school districts within the state of Oklahoma. Failure to demonstrate proficiency will not be noted on the transcript.

J. Talent Search Programs

In certain cases, credit may be obtained through talent search programs such as the Duke Summer Program. Approval for such coursework shall be obtained from the EPS Educational Services Department prior to coursework commencing. Documentation of the course taken must be presented to the curriculum office to verify that the course work's curriculum standards and academic rigor are comparable to an Edmond Public School high school course. Documentation must include the course syllabus, the student evaluation provided by the teacher and successful results of an exit examination if given.

K. Course Load

1. Students who return for a fifth year because of deficient credits are required to enroll in only those courses required for graduation. They may, however, enroll in additional courses if they desire.
2. The concurrent enrollment program allows students to enroll in college courses. Concurrent enrollment courses will be recorded on the students' high school transcripts as either academic or elective credit. Students shall receive academic credit if the concurrent course content and objectives align to the state academic content standards taught through the course provided by the school district. If the concurrent course does not align to the state academic content standards, students shall receive elective credit. Grades earned and transcribed as a result of concurrent enrollment will be included in determining a student's official grade point average. The un-weighted 4.0 grading scale will apply for concurrent credit. Specific information regarding the concurrent program is available in the guidance office of each high school.

L. Summer School

A maximum of one (1) unit may be earned during a regular eight (8) week summer session.

M. Online Courses

1. Courses must be aligned with the state academic standards, meet Edmond Public Schools curriculum, and be administratively approved. Permission must be obtained from the principal and the student's counselor for all student enrollments in an approved course.
2. Night school courses not offered through the Edmond Public Schools will not be accepted for credit toward graduation.

N. Valedictorians/Salutatorians

The valedictorian(s) will be the student(s) having all A's; the salutatorian(s) will include the student(s) with all A's except for 1 B. Only grades earned during the 9th, 10th, and 11th grades and the fall semester of the senior year, including any repeated courses, will be

considered. To qualify as a valedictorian or salutatorian, the student must be enrolled in the Edmond School District at the beginning of the fall semester of his/her senior year.

A valedictorian who has completed a minimum of five (5) Advanced Placement courses shall be designated as “Valedictorian with Special Distinction.”

O. Official Grade Point Average

The official grade point average will include all grades taken in grades 9-12 posted on a student transcript. A student’s GPA will be computed using a four-point grading scale (A=4, B=3, C=2, D=1, F=0). Classes graded with “S” or “U” or those taken prior to the ninth grade will not be computed in the GPA.

P. Class Rank

The official class rank is based on the weighted GPA. The unweighted GPA is used only for determining Valedictorians and Salutatorians. A student’s class ranking will be calculated based on the weighted GPA in the following groupings: 1%, 2%, 5%, 10%, 15%, 20% and each quintile below. Students will be included in class rankings through their fourth year in high school. Students who remain in high school after four years will be classified in a Transitional Grade (TR) and will not be included in subsequent class rankings.