

## **ADVERTISING, PROMOTION AND SOLICITATION**

### **• Material Distribution**

The school staff and/or student body shall not be employed in any manner at school for the purpose of delivering home advertising for any commercial, religious, charitable, or other non-school organization. A school may cooperate in furthering the work of the Edmond Public Schools Foundation, local municipal agencies, institutions of higher education or CareerTech, local Scout organizations, and pre-approved school employee-sponsored camps and clinics, provided such cooperation does not restrict or impair the District's educational program.

The school may use materials bearing only simple mention of the producing firm, if the materials are approved for instructional use.

All handouts and announcements that fall within the limits of this policy, as well as commercial items approved for instructional use, must be approved by the Superintendent's office prior to their release to the student body.

### **• Charitable Solicitation of Employees**

Solicitations of school district employees on District premises is generally not allowed. However, charitable and/or non-profit organizations that exist solely and exclusively to benefit the Edmond Public Schools and/or to enhance the educational opportunities for students of Edmond Public Schools (such as the Edmond Public Schools Foundation) will be allowed to solicit contributions from employees of the District in a manner and at times that will not interfere with nor impede the educational process. Prior to engaging in any such solicitation, the organization must obtain specific written permission from the Superintendent of Schools.

Any employee who desires to contribute to such charitable and/or non-profit organization that exists solely and exclusively to benefit the Edmond Public Schools and/or enhance the educational opportunities for students of Edmond Public Schools may elect to contribute through payroll deduction. The employee must give the payroll office written authorization of the amount to be withheld and remitted to the organization.