

POLICY DEVELOPMENT AND DISSEMINATION

Policy Development: The Board shall determine the general District policies for the general operation of the District. The Superintendent shall be responsible for the implementation of these policies and for developing and implementing administrative regulations. The Board shall update, amend, delete, and add policies as necessary to comply with changes in the law and to meet the needs of the District and its students. Suggestions and proposals for policy development should be communicated to the Superintendent.

Policy Adoption: Proposed policies shall be announced and distributed at a meeting of the Board. The Board may then review, discuss, and/or take action on the proposed policies at that meeting or at any subsequent meeting. Generally, the Board will observe a two-reading adoption process at successive meetings of the Board. However, a single-reading process may be appropriate and so recommended to the Board by the Superintendent for certain policy adoptions, amendments and deletions.

All policy proposals shall be properly titled and shall be coded in accordance with the codification system used in the policy manual. Upon adoption, policies and amendments to policies shall be effective immediately unless a specific effective date is provided.

Policy and Regulation Review and Dissemination: The Superintendent shall establish and maintain a procedure for preserving and making accessible all policies and administrative regulations. The Superintendent may develop and disseminate employee handbooks setting forth appropriate policies and administrative regulations to the extent that they are deemed necessary. All policy and regulations manuals distributed shall remain the property of the District and shall be subject to recall for updating or for any other reason. The District's policies and regulations shall be considered public records and shall be open for inspection at the District's administration building.

The Superintendent shall periodically review all policies and regulations, shall make proposals for amendments, additions, and deletions of policies as necessary, and shall amend, add, or delete administrative regulations as necessary. The Board shall retain the prerogative to review any and all policies and administrative regulations and may suggest or direct that certain policies and regulations be added, modified, or deleted.

Administration in Absence of Policy or Regulation: When there is no policy, regulation, or Board guidance regarding a matter, the Superintendent shall have the discretion to act accordingly in accordance with law and established education practices.

Suspension of Policy: The Board may suspend the operation of any policy or section of policy that is not required by law or contract upon a vote of a majority of Board members.