

FISCAL MANAGEMENT

The quantity and quality of learning programs are directly dependent on the funding provided and the effective, efficient management of those funds. Achievement of the educational goals can best be achieved through excellent fiscal management. Further, the Board recognizes the important trust it has been given with the responsibility of managing a large amount of public resources. As trustee of local, state and federal funds allocated for use in public education, the Board will be vigilant in fulfilling its responsibility to see that these funds are used wisely for achievement of the purposes to which they are allocated.

Recognizing this, it is essential that the District take specific action to make sure education remains central and that fiscal matters are ancillary and contribute to the educational process. This concept shall be incorporated into Board operations and into all aspects of District management and operation.

In implementing the District's fiscal management policies, the Board seeks to achieve the following goals:

1. To engage in thorough advance planning in order to develop budgets and to guide expenditures so as to achieve the greatest educational returns and the greatest contributions to the educational program in relation to dollars expended.
2. To establish levels of funding which will provide high quality education for the District's students.
3. To use the best available techniques for budget development and management.
4. To provide timely and appropriate information to all staff with fiscal management responsibilities.
5. To establish maximum efficiency procedures for accounting, reporting, business, purchasing and delivery, payroll, payment of vendor and contractors, and all other areas of fiscal management.
6. To achieve and maintain a minimum fund balance in the General Fund of 7.5% of the prior year's total revenue collections.

Justification of the targeted fund balance of 7.5% is as follows:

- 1) Payment of summer payroll warrants (July & August) for 12 month contracted employees;
- 2) Unforeseen/unbudgeted items;
- 3) Funds needed for emergencies;
- 4) Prevention of non-payable warrants

Note: The minimum fund balance of 7.5% may be revised at any time upon Board approval.

7. To achieve and maintain a minimum fund balance in the Building Fund of 35% of the prior years' total revenue collections.

Justification of the targeted fund balance of 35% is as follows:

- 1) Payment of custodial/maintenance salaries and/or contracted services for the six-month period prior to receipt of ad valorem tax revenue;
- 2) Payment of building operational expenditures for the six-month period prior to receipt of ad valorem tax revenue;
- 3) Unforeseen/unbudgeted items;
- 4) Funds needed for emergencies;

Note: The minimum fund balance of 35% may be revised at any time upon Board approval.

Through the implementation of this policy, it is anticipated that the educational process will be enhanced and remain as the central focus of the districts mission.