

TRANSFERS, INTER-DISTRICT STUDENT

REGULATIONS TO POLICY #4845

- 1. A student who receives an inter-district transfer must attend school in the vertical in which their parent is a teacher. This school placement is based upon the available classroom capacity at the school.**
- 2. Inter-district transfers must be requested within a month of a teacher's board approval date. No transfer of this type will be approved after October 1 of any year.**
- 3. Each year in the spring, there will be a window of time for teachers to request an inter-district transfer for the following school year.**
- 4. A teacher requesting an inter-district transfer must complete a transfer request each and every year.**
- 5. OSSAA rules for eligibility will apply to students on inter-district transfers.**
- 6. An inter-district transfer is subject to revocation by the superintendent of schools and/or the principal of the school to which the child has been transferred if the student's grades, attendance (absences and/or tardies), transportation arrangements, misrepresentation of facts, or behavior reach an unacceptable level as determined by the school's administration. These expectations will be noted on the transfer paperwork, which will require a parent signature of understanding and agreement.**
- 7. If the teacher leaves the employment of Edmond Schools for any reason, the inter-district transfer will be subject to immediate revocation. This requirement will be noted on the transfer paperwork.**
- 8. With regard to choice schools, teachers at Clegern and Clyde Howell may transfer their children into the Memorial vertical; teachers at Russell Dougherty and Boulevard Academy may transfer their children into the North vertical.**