



## **SUPPORT PERSONNEL NOTICE OF VACANCIES**

**February 06, 2019**

**Edmond Public Schools Administration Center  
1001 West Danforth, Edmond, OK 73003  
Telephone: (405) 340-2800 Fax: (405) 340-2835**

Listed below are the current vacancies for non-certified staff positions in the Edmond Public School District. Interested candidates should go on line to apply at edmondschools.net. Vacancies shall be posted at each site five (5) days prior to the application deadline. All appointments to district positions are subject to negotiated transfer agreements.

Vacancies are posted in the following order:

JOB TITLE: School Site. (Date of Posting/Origin). Beginning Date. Hours per day. Length/Type of Contract.

Grade/Salary Range. Special Considerations. Application Deadline. All positions are posted until filled.

Salary Range is posted from step 0 to 6. ***Salary placement is dependent upon previous like experience.***

Current support employees who transfer positions, maintain their current step.

### **SECRETARY/ TEACHER ASSISTANT/ MEDIA ASSISTANT VACANCIES**

MIDDLE SCHOOL FINANCIAL SECRETARY: Central Middle School. (02-06-19 Replacement Position). Begins 04-01-19. 7.5 hours per day, 185 Days. Temporary/Duration of Need Contract. Grade 40; \$12.44-\$15.57 an hour. Application Deadline 02-12-19 or until filled. **6933**

MIDDLE SCHOOL ATTENDANCE SECRETARY: Sequoyah Middle School. (02-06-19 Replacement Position). Begins 08-06-19. 7.5 hours per day, 185 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-14.72 an hour. Application Deadline 02-12-19 or until filled. **6932**

TEACHER ASSISTANT I PRE-K: John Ross Elementary School. (02-01-19 Replacement Position). Begins 08-15-19. 7 hours per day, 174 Days. Temporary/Duration of Need Contract. Grade 10; \$10.92-\$12.90 an hour. Application Deadline 02-07-19 or until filled. **6930**

TEACHER ASSISTANT II SPECIAL ED: Northern Hills Elementary School. (01-31-19 New Position). Begins 02-07-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 02-06-19 or until filled. **6919**

EXECUTIVE ASSISTANT -OPERATIONS: Edmond Public Schools Administration Center. (01-30-19 Replacement Position). Begins 02-06-19. 7.5 hours per day, 240Days. Temporary/Duration of Need Contract. Grade 70; \$14.55-\$18.06 an hour. Application deadline 02-05-19 or until filled. **6908**

TEACHER ASSISTANT II SPECIAL ED: Sequoyah Middle School. (01-15-19 Replacement Position). Begins 01-23-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 01-22-19 or until filled. **6896**

TEACHER ASSISTANT II SPECIAL ED: Angie Debo Elementary School. (01-09-19 Replacement Position). Begins 01-16-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 01-15-19 or until filled. **6885**

TEACHERS ASSISTANT I-TITLE I: Orvis Risner Elementary School. (12-14-18 New Position). Begins 01-07-19. 7 hours per day, 174 Days. Temporary/Duration of Need Contract. Grade 10; \$10.92-\$12.90 an hour. Title I sites require TA's to have completed 48 semester hours of college coursework; or obtained an associate's (or higher) degree; or pass the ParaPro Assessment or the Oklahoma General Education Test (OGET). Application Deadline 12-20-18 or until filled. **6855**

TEACHER ASSISTANT II SPECIAL ED: Heartland Middle School. (11-29-18 New Position). Begins 12-06-18. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 12-05-18 or until filled. **6813**

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**BEFORE/AFTER CARE AND LUNCH/RECESS MONITOR VACANCIES**

LUNCH/RECESS MONITOR: Frontier Elementary School. (01-23-19 Replacement Position). Begins 01-30-19. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 01-29-19 or until filled.**6913**

LUNCH/RECESS MONITOR: Russell Dougherty Elementary School. (08-08-18, Replacement Position). Begins 08-16-18. 1 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 08-09-18 or until filled.**6648**

**CUSTODIAL VACANCIES**

Please contact the Custodial Department for information. 612 W. Campbell St, Edmond, OK 73034 (405) 340-2220

None at this time.

**CHILD NUTRITION**

Please contact the Child Nutrition Department for information. 125 N. State St, Edmond, OK 73003, (405) 340-2889

CAFETERIA WORKER/GENERAL HELP: Charles Haskell Elementary School. (02-06-19 Replacement Position). Begins 02-13-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-12-19 or until filled.**6935**

CAFETERIA WORKER/GENERAL HELP: Sunset Elementary School. (02-01-19 Replacement Position). Begins 02-08-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-07-19 or until filled.**6931**

CAFETERIA WORKER/GENERAL HELP: Heartland Middle School. (02-01-19 Replacement Position). Begins 02-07-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-06-19 or until filled.**6924**

CAFETERIA WORKER/GENERAL HELP: North High School. (01-22-19 Replacement Position). Begins 01-29-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 01-28-19 or until filled. **6907**

CAFETERIA WORKER/GENERAL HELP: Cheyenne Middle School. (01-22-19 Replacement Position). Begins 02-01-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 01-28-19 or until filled. **6906**

CAFETERIA WORKER/GENERAL HELP: Frontier Elementary School. (01-09-19 Replacement Position). Begins 01-16-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 01-15-19 or until filled.**6884**

**TRANSPORTATION**

Please contact the Transportation Department for information. 601 W Campbell Street, Edmond, 73003 (405) 340-2962

BUS DRIVER: Transportation Department. (01-31-19 Replacement Position). Begins 02-07-19. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 02-06-19 or until filled.**6921**

BUS DRIVER: Transportation Department. (01-22-19 Replacement Position). Begins 01-29-19. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 01-28-19 or until filled.**6905**

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**BUS DRIVER:** Transportation Department. (01-22-19 Replacement Position). Begins 01-29-19. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 01-28-19 or until filled. **6904**

**BUS MONITOR:** Transportation Department. (12-11-18 Replacement Position). Begins 12-17-18. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 10: \$11.00-\$13.85 an hour. Application Deadline 12-16-18 or until filled. **6845**

**BUS DRIVER:** Transportation Department. (12-05-18 Replacement Position). Begins 12-12-18. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 12-11-18 or until filled. **6829**

**P/T BUS MONITOR:** Transportation Department. (09-07-18 Replacement Position). Begins 09-11-18. 3.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 10: \$11.00-\$12.79 an hour. Application Deadline 09-11-18 or until filled. **6727**

**BUS DRIVER - SUBSTITUTE:** Transportation Department. (07-05-18 Replacement Position). Begins 08-14-18. 6.00 hrs/day, Substitute Contract. \$14.01 an hour. Application Deadline 05-24-19 or until filled. **5683**

**BUS MONITOR - SUBSTITUTE:** Transportation Department. (07-05-18 Replacement Position). Begins 08-14-18. 6.00 hrs/day, Substitute Contract. \$8.93 an hour. Application Deadline 05-24-19 or until filled. **5684**

**MAINTENANCE**

Please contact the Maintenance Department for information. 200 N. Kelly, Edmond, 73034 (405)340-2263.

**JOURNEYMAN HVAC REPAIR:** Maintenance Department. (09-11-18, Replacement Position). Begins 9-13-18. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 60: \$19.99 – \$23.62 an hour. Application Deadline 09-11-18 or until filled. **6732**

**JOURNEYMAN HVAC REPAIR:** Maintenance Department. (09-11-18, Replacement Position). Begins 9-13-18. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 60: \$19.99 – \$23.62 an hour. Application Deadline 09-11-18 or until filled. **6731**

**PLUMBING REPAIRMAN CONTRACTOR:** Maintenance. (08-20-18, Replacement Position). Begins 08-22-18. 8hrs/day, 245 days Temporary/Duration of Need Contract. Grade 70:\$20.21– \$23.94 an hour. Application Deadline 08-21-18 or until filled. **6683**

**JOURNEYMAN HVAC REPAIR:** Maintenance Department. (05-08-18, Replacement Position). Begins 5-15-18. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 60: \$19.99 – \$23.62 an hour. Application Deadline 05-14-18 or until filled. **6263**

**HVAC REPAIR/PREVENTATIVE MAINTENANCE CONTRACTOR:** Maintenance Department. (07-24-17 New Position). Begins 8-01-17. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 70: \$20.21 – \$23.94 an hour. Application Deadline 07-28-17 or until filled. **5569**

**ELECTRICIAN CONTRACTOR:** Maintenance Department. (08-04-16 Replacement Position). Begins 9-01-16. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 70: \$20.21 – \$23.94 an hour. Application Deadline 08-05-16 or until filled. **4658**

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