



SUPPORT PERSONNEL NOTICE OF VACANCIES

March 13, 2019

Edmond Public Schools Administration Center
1001 West Danforth, Edmond, OK 73003
Telephone: (405) 340-2800 Fax: (405) 340-2835

Listed below are the current vacancies for non-certified staff positions in the Edmond Public School District. Interested candidates should go on line to apply at edmondschools.net. Vacancies shall be posted at each site five (5) days prior to the application deadline. All appointments to district positions are subject to negotiated transfer agreements.

Vacancies are posted in the following order:

JOB TITLE: School Site. (Date of Posting/Origin). Beginning Date. Hours per day. Length/Type of Contract.

Grade/Salary Range. Special Considerations. Application Deadline. All positions are posted until filled.

Salary Range is posted from step 0 to 6. **Salary placement is dependent upon previous like experience.**

Current support employees who transfer positions, maintain their current step.

SECRETARY/ TEACHER ASSISTANT/ MEDIA ASSISTANT VACANCIES

ELEMENTARY FINANCIAL SECRETARY: Cross Timbers Elementary. (03-12-19 Replacement Position) Begins 03-27-19. 7.5 hours per day, 195 Days. Temporary/Duration of Need Contract. Grade 40, \$12.44-\$14.42 an hour. Application Deadline 03-18-19 or until filled. **7013**

TEACHER ASSISTANT I FIRST GRADE: Angie Debo Elementary School. (03-12-19 Replacement Position). Begins 03-25-19. 7 hours per day, 174 Days. Temporary/Duration of Need Contract. Grade 10; \$10.92-\$13.85 an hour. Title I sites require TA's to have completed 48 semester hours of college coursework; or obtained an associate's (or higher) degree; or pass the ParaPro Assessment or the Oklahoma General Education Test (OGET). Application Deadline 03-18-19 or until filled. **7005**

ELEMENTARY STUDENT RECORDS SECRETARY: West Field Elementary School (03-11-19 Replacement Position) Begins 03-28-19. 7.5 hours per day, 195 Days. Temporary/Duration of Need Contract. Grade 40; \$12.44-\$14.42 an hour. Application Deadline 03-15-19 or until filled. **7004**

PARKING LOT ATTENDANT: Memorial High School. (03-11-19 Replacement Position). Begins 03-25-19. 8 hours per day, 174 Days. Temporary/Duration of Need Contract. Grade 30; \$11.82-\$14.92 an hour. Application deadline 03-15-19 or until filled. **7002**

TEACHER ASSISTANT II SPECIAL ED: Sequoyah Middle School. (03-11-19 Replacement Position). Begins 03-25-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 03-15-19 or until filled. **7001**

TEACHER ASSISTANT II SPECIAL ED: Summit Middle School. (03-11-19 Replacement Position). Begins 03-25-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 03-15-19 or until filled. **7000**

HIGH SCHOOL ATTENDANCE SECRETARY: Santa Fe High School. (03-08-19 Replacement Position). Begins 03-25-19. 7.5 hours per day, 185 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-14.72 an hour. Application Deadline 03-14-19 or until filled. **6997**

MIDDLE SCHOOL ATTENDANCE SECRETARY: Central Middle School. (02-26-19 Replacement Position). Begins 04-01-19. 7.5 hours per day, 185 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-14.72 an hour. Application Deadline 03-05-19 or until filled. **6971**

TEACHER ASSISTANT II SPECIAL ED: Summit Middle School. (02-26-19 Replacement Position). Begins 03-05-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 03-04-19 or until filled. **6970**

MIDDLE SCHOOL ATTENDANCE SECRETARY: Sequoyah Middle School. (02-06-19 Replacement Position). Begins 08-06-19. 7.5 hours per day, 185 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-14.72 an hour. Application Deadline 02-12-19 or until filled. **6932**

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TEACHER ASSISTANT I PRE-K: John Ross Elementary School. (02-01-19 Replacement Position). Begins 08-15-19. 7 hours per day, 174 Days. Temporary/Duration of Need Contract. Grade 10; \$10.92-\$12.90 an hour. Application Deadline 02-07-19 or until filled. **6930**

TEACHER ASSISTANT II SPECIAL ED: Sequoyah Middle School. (01-15-19 Replacement Position). Begins 01-23-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 01-22-19 or until filled. **6896**

TEACHER ASSISTANT II SPECIAL ED: Angie Debo Elementary School. (01-09-19 Replacement Position). Begins 01-16-19. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 01-15-19 or until filled. **6885**

TEACHER ASSISTANT II SPECIAL ED: Heartland Middle School. (11-29-18 New Position). Begins 12-06-18. 7 hours per day, 177 Days. Temporary/Duration of Need Contract. Grade 30; \$11.56-\$13.60 an hour. Application deadline 12-05-18 or until filled. **6813**

BEFORE/AFTER CARE AND LUNCH/RECESS MONITOR VACANCIES

LUNCH/RECESS MONITOR: Angie Debo Elementary School. (03-11-19 Replacement Position). Begins 03-25-19. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 03-19-19 or until filled. **7014**

LUNCH/RECESS MONITOR: Ida Freeman Elementary School. (03-05-19 Replacement Position). Begins 03-12-19. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 03-11-19 or until filled. **6994**

LUNCH/RECESS MONITOR: Cross Timbers Elementary School. (02-07-19 Replacement Position). Begins 02-14-19. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 02-13-19 or until filled. **6936**

LUNCH/RECESS MONITOR: Frontier Elementary School. (01-23-19 Replacement Position). Begins 01-30-19. 3 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 01-29-19 or until filled. **6913**

LUNCH/RECESS MONITOR: Russell Dougherty Elementary School. (08-08-18, Replacement Position). Begins 08-16-18. 1 hours per day, 173 day Temporary/Duration of Need Contract. Grade 20; \$12.14- \$13.41 an hour. Application Deadline 08-09-18 or until filled. **6648**

CUSTODIAL VACANCIES

Please contact the Custodial Department for information. 612 W. Campbell St, Edmond, OK 73034 (405) 340-2220

ASST. HEAD CUSTODIAN: Will Rogers Elementary. (03-11-19, Replacement Position). Begins 03-25-19. 8hrs/day, 245 days Temporary/Duration of Need Contract. Grade 20:\$ 11.33- \$14.12 an hour. Application Deadline 03-15-19 or until filled. **7003**

CUSTODIAN: Ida Freeman Elementary. (02-26-19, Replacement Position). Begins 03-05-19. 8hrs/day, 240 days Temporary/Duration of Need Contract. Grade 10:\$ 10.83- \$13.62 an hour. Application Deadline 03-04-19 or until filled. **6969**

CUSTODIAN: Will Rogers Elementary. (02-13-18, Replacement Position). Begins 02-20-19. 8hrs/day, 240 days Temporary/Duration of Need Contract. Grade 10:\$ 10.83- \$13.62 an hour. Application Deadline 02-19-19 or until filled. **6947**

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CUSTODIAN: Heritage Elementary. (02-13-18, Replacement Position). Begins 02-20-19. 8hrs/day, 240 days Temporary/Duration of Need Contract. Grade 10:\$ 10.83– \$13.62 an hour. Application Deadline 02-19-19 or until filled. **6900**

CHILD NUTRITION

Please contact the Child Nutrition Department for information. 125 N. State St, Edmond, OK 73003, (405) 340-2889

P/T CAFETERIA WORKER/GENERAL HELP: Washington Irving Elementary School. (02-15-19 Replacement Position). Begins 02-22-19. 3 hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-21-19 or until filled. **6958**

CAFETERIA WORKER/GENERAL HELP: Frontier Elementary School. (02-13-19 Replacement Position). Begins 02-20-19. 6 hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-19-19 or until filled. **6954**

CAFETERIA WORKER/GENERAL HELP: Angie Debo Elementary School. (02-13-19 Replacement Position). Begins 02-20-19. 6 hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-19-19 or until filled. **6949**

CAFETERIA WORKER/GENERAL HELP: Heartland Middle School. (02-01-19 Replacement Position). Begins 02-07-19. 6hrs/day,177 days Temporary/Duration of Need Contract. Grade 20:\$10.77 – \$12.24 an hour. Application Deadline 02-06-19 or until filled. **6924**

TRANSPORTATION

Please contact the Transportation Department for information. 601 W Campbell Street, Edmond, 73003 (405) 340-2962

BUS DRIVER: Transportation Department. (02-26-19 Replacement Position). Begins 03-05-19. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 03-04-19 or until filled. **6973**

BUS DRIVER: Transportation Department. (02-26-19 Replacement Position). Begins 03-05-19. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 03-04-19 or until filled. **6972**

BUS DRIVER: Transportation Department. (01-31-19 Replacement Position). Begins 02-07-19. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 02-06-19 or until filled. **6921**

BUS DRIVER: Transportation Department. (12-05-18 Replacement Position). Begins 12-12-18. 6.00 hrs/day, 176 day Temporary/Duration of Need Contract. Grade 30: \$14.01-\$16.01 an hour. Application Deadline 12-11-18 or until filled. **6829**

BUS DRIVER - SUBSTITUTE: Transportation Department. (07-05-18 Replacement Position). Begins 08-14-18. 6.00 hrs/day, Substitute Contract. \$14.01 an hour. Application Deadline 05-24-19 or until filled. **5683**

BUS MONITOR - SUBSTITUTE: Transportation Department. (07-05-18 Replacement Position). Begins 08-14-18. 6.00 hrs/day, Substitute Contract. \$8.93 an hour. Application Deadline 05-24-19 or until filled. **5684**

MAINTENANCE

Please contact the Maintenance Department for information. 200 N. Kelly, Edmond, 73034 (405)340-2263.

JOURNEYMAN HVAC REPAIR: Maintenance Department. (09-11-18, Replacement Position). Begins 9-13-18. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 60: \$19.99 – \$23.62 an hour. Application Deadline 09-11-18 or until filled. **6732**

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JOURNEYMAN HVAC REPAIR: Maintenance Department. (09-11-18, Replacement Position). Begins 9-13-18. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 60: \$19.99 – \$23.62 an hour. Application Deadline 09-11-18 or until filled. **6731**

JOURNEYMAN HVAC REPAIR: Maintenance Department. (05-08-18, Replacement Position). Begins 5-15-18. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 60: \$19.99 – \$23.62 an hour. Application Deadline 05-14-18 or until filled. **6263**

HVAC REPAIR/PREVENTATIVE MAINTENANCE CONTRACTOR: Maintenance Department. (07-24-17 New Position). Begins 8-01-17. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 70: \$20.21 – \$23.94 an hour. Application Deadline 07-28-17 or until filled. **5569**

ELECTRICIAN CONTRACTOR: Maintenance Department. (08-04-16 Replacement Position). Begins 9-01-16. 8.00 hrs/day, 245day Temporary/Duration of Need Contract. Grade 70: \$20.21 – \$23.94 an hour. Application Deadline 08-05-16 or until filled. **4658**

EXTENDED SCHOOL YEAR/SUMMER SCHOOL

ESY: Washington Irving Elementary & Edmond Santa Fe High School

SUMMER SCHOOL SECRETARY: 2 Positions, Edmond Memorial High School. (02-28-19 Temporary Positions). 05-30-19 to 07-19-19. Extended School Year/Summer School Contract. Application Deadline 03-06-19. **6979**

ESY TEACHER ASSISTANT II: 22 Positions, Washington Irving Elementary School. (02-13-19 Temporary Positions). 7 hrs/day, 3 days/week, 06-03-19 to 7-18-19. Extended School Year/Summer School contract. Contact Sila Davis at 726-3108. Application Deadline 03-01-19 or until filled. **6956**

ESY TEACHER ASSISTANT II: 22 Positions, Santa Fe High School. (02-13-19 Temporary Positions). 7 hrs/day, 3 days/week, 06-03-19 to 7-18-19. Extended School Year/Summer School contract. Contact Sila Davis at 726-3108. Application Deadline 03-01-19 or until filled. **6953**

ESY DEAF ED INTERPRETER: Santa Fe High School/Washington Irving Elementary. (02-13-19 Temporary Positions). 7 hrs/day, 3 days/week, 06-03-19 to 7-18-19. Extended School Year/Summer School contract. Contact Sila Davis at 726-3108. Application Deadline 03-01-19 or until filled. **6950**

SPECIAL SERVICES CENTER VACANCIES

ESY LICENSED PRACTICAL NURSE: 2 Positions, Washington Irving Elementary School. (2-13-19 Temporary Positions). 7hrs/day, 3 days/week. 06-03-19 to 07-18-19. Extended School Year/Summer School contract. District scale per hour. Contact Sila Davis at 726-3108. Application Deadline: 03-01-19 or until filled. **6955**

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