

MEMORIALS FOR DECEASED STUDENTS OR STAFF

Recognizing that the loss of a member of the school community is deeply felt, the school district will support staff, students and families who feel the loss, and will assist with connections to appropriate community resources. As places designed primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff.

Memorials for deceased students or staff shall be limited in form to donations to the Edmond Public Schools Foundation. Monetary gifts of any amount are welcome as a tribute to a deceased member of the Edmond Public Schools community and will be managed as one of three types.

- **Permanent Endowment Sub-Fund Memorial Gifts** - For purposes of naming as a memorial, monetary gifts can be made to establish a permanent endowment sub-fund in accordance with the minimum requirement of EPS Foundation policies and Oklahoma City Community Foundation policies. Gifts that meet the criteria of the minimum amount required to create a sub-fund of the Edmond Public Schools Foundation's general fund at the Oklahoma City Community Foundation will have the opportunity to create a memorial gift with a specific name and purpose, as agreed upon by the donor and the EPS Foundation, in alignment with the mission of the EPS Foundation.
- **General Endowment Gifts** - Monetary gifts below the minimum to establish a permanent endowment sub-fund (described above) will be held at the Oklahoma City Community Foundation in the general endowment of the Edmond Public Schools Foundation. Gifts made for this purpose will not have permanent naming rights, but will be welcome additions to the funds of the EPS Foundation dedicated to support the ongoing strategic focuses approved by the Edmond Public Schools Board of Directors and the mission of the Edmond Public Schools Foundation.
- **Other Memorial Gifts** - Monetary gifts below the minimum to establish a permanent endowment sub-fund (described above) or gifted to the general endowment of the Edmond Public Schools Foundation can be made for current programs and operations of the Edmond Public Schools Foundation in

remembrance. Gifts made for this purpose will not have permanent naming rights but will be welcome additions to the funds of the EPS Foundation dedicated to support the ongoing strategic focuses approved by the Edmond Public Schools Board of Directors and the mission of the Edmond Public Schools Foundation.

All gifts made in memory or in honor of someone can be acknowledged with notice to the family or honoree.